

*myridas*TM *User Guide*

Version 4.0 for eEnterprise 6.0

and Dynamics for SQL 6

Inter-Site Transfers



Trinity Computer Services Limited

March 2002

Contents

VERSION 4.0 FOR EENTERPRISE 6.0.....	1
CONTENTS.....	2
USING THIS GUIDE.....	3
ABOUT MYRIDAS.....	4
1. INTER-SITE TRANSFERS	5
1.1 IMPORT DEFINITIONS MAINTENANCE WINDOW	7
1.1.1 <i>Setting Up Import Definitions.....</i>	7
1.2 INTER-SITE TRANSFERS BATCH SETUP WINDOW.....	8
1.2.1 <i>Setting Up Inter-Site Transfer Batch numbers</i>	8
1.3 INTER-SITE DETAILS MAINTENANCE WINDOW	9
1.3.1 <i>Setting Up In-Transit Sites.....</i>	9
1.3.2 <i>Setting Up Sites for Inter-Site Transfers.....</i>	10
1.4 PURCHASE ORDER ENTRY - INTER-SITE TRANSFERS	12
1.4.1 <i>Creating Purchase Orders for Inter-Site Transfers.....</i>	12
1.5 EDIT PURCHASE ORDER STATUS WINDOW - INTER-SITE TRANSFERS	14
1.5.1 <i>Releasing Purchase Orders for Inter-Site Transfers</i>	14
1.6 SALES TRANSACTION ENTRY - INTER-SITE TRANSFERS	16
1.6.1 <i>Processing Inter-Site Sales Orders.....</i>	17
1.6.2 <i>Amending Inter-Site Sales Orders</i>	18
1.7 RECEIVINGS TRANSACTION ENTRY - INTER SITE TRANSFERS	19
1.7.1 <i>Receiving Inter-Site Sales Orders.....</i>	19
1.8 LOT NUMBER SELECT WINDOW	21
1.8.1 <i>Entering Receiving Details for Lot Controlled Inter-Site Transfers.....</i>	21
1.9 SERIAL NUMBER SELECT WINDOW	23
1.9.1 <i>Entering Receiving Details for Serial Tracked Inter-Site Transfers.....</i>	23
1.10 POSTING INTER-SITE TRANSFER RECEIPTS.....	24
APPENDIX A	25
MODIFIED EENTERPRISE BEHAVIOUR.....	25
APPENDIX B.....	26
ACCESS TO MYRIDAS WINDOWS	26
1. <i>Inter-Site Transfers.....</i>	26
APPENDIX C	27
ALTERNATE EENTERPRISE WINDOWS.....	27
APPENDIX D	30
MODIFIED MYRIDAS WINDOWS WITH ADDITIONAL MODULES.....	30
APPENDIX E.....	32
MYRIDAS REPORTS	32
INDEX	34

Using this Guide

The graphics in this document are best viewed or printed with Adobe Acrobat Reader version 4.0 or above.

This guide provides user notes for the Myridas Inter-Site Transfers module:

- Inter-Site Transfers



The mouse symbol has been used throughout the manual to help guide you to the location of windows in the software. See Appendix B ([see page 26](#)) for a list of Myridas windows and their location in the software.

About Myridas



Cards >> Myridas Setup >> About Myridas

Use the About Myridas window to check your license information and installation details. The window will tell you which Myridas modules you are registered to use and which have been installed on your system.

The About Myridas window

License Information

Company Name

Max Users

Key 1 Key 2

Key 3 Key 4

Key 5

Installation Details

Company ID

Installer Version Dictionary Build

Module	Registered	Installed
Advanced Distribution	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Advanced Pricing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Available to Promise	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

OK

1. Inter-Site Transfers

The Myridas Inter-Site Transfers module provides the functionality for carrying out stock transfers between sites. When physically transferring Items between sites, there will be a time period when the Items are not at either site, whether they are being transferred across a country or even across a business estate. The Inter-Site Transfers module allows you to set up "In-Transit" sites so that stock transferred between sites can be continually tracked.

The main features of Inter-Site Transfers are:

- The facility to transfer stock between sites whilst maintaining permanent visibility
- The facility to define In-Transit sites
- The facility to set up internal debtors and creditors
- The facility to create purchase orders for inter site transfers
- Underlying processing automatically creates corresponding sales orders for all internal purchase orders

Note that when carrying out Inter-Site Transfers on Serial Tracked Items, the Serial Numbers may not be greater than nineteen characters long. This should be taken into account when setting up Serial Tracking on Items that may be involved in Inter-Site Transfers.

Third Party Integration

The Myridas Inter-Site Transfers module incorporates functionality from Nolan Computers Limited SOP Import software. After initial installation, the software provides underlying functionality for the automatic creation of internal sales orders corresponding to internal purchase orders.

Note that installation of Nolans SOP Import is a pre-requisite for using the Myridas Inter-Site Transfers module. This software is fully integrated with Myridas and Microsoft Great Plains systems.

For further information on installing Nolans SOP Import module please refer to the Nolan Computers Limited User Manuals, which are available to download from www.nolans.co.uk.

In-Transit Sites

Multiple In-Transit sites can be set up in the Inter-Site Details Maintenance window (see page 9). In-Transit sites are used solely for the allocation of Inter-Site Transfers and represent the period during which Items are at neither the purchasing nor the selling site.

Internal Debtors and Creditors

Internal Debtors and Creditors are used primarily in sales and purchasing transactions where debtors and creditors must be entered. All sites involved in Inter-Site transfers should have Internal Debtor and Internal Creditor values assigned to them in the Inter-Site Details Maintenance window.

The Inter-Site Transfer cycle

Status	Action	Item Location
0	New Internal purchase order created at by Internal Debtor (Site B)	Site A
1	Purchase Order released to Internal Creditor (Site A)	Site A
2	Corresponding Sales Order automatically created with Site ID (Site B) in the Purchase Order as Internal Debtor	Site A
3	Sales Order transferred to Invoice and Posted	In-Transit Site
4	Corresponding Receivings Transaction posted	Site B

1.1 Import Definitions Maintenance window



Cards >> Sales >> SOP Import Maint

Use the Nolan Import Definitions Maintenance window to:

- Set up Import Definitions to control details used for importing Inter-Site sales transactions

*The Nolan
Computers
Import
Definitions
Maintenance
window*

1.1.1 Setting Up Import Definitions

To set up Import Definitions in the Nolan Computers Import Definitions Maintenance window:

You must set up Import Definitions in this window before you can use the Myridas Inter-Site Transfers module.

1. Enter an Import Definition ID or select one using the lookup.
2. Enter an Import Description.
3. Enter Immediate as the **Import Type**.
4. Select the Import Format as SOP Import v2.0 from the drop-down menu.
5. Enter the Import, Save and Reject Filenames as required.

Note that for the Import you need only enter a Folder location - a File and Filename will be created automatically.

For further information on setting up Import File Formats please refer to the Nolan Computers Limited User Manuals, which are available to download from www.nolans.co.uk.

6. Under Import Files select Never Delete.
7. Under Error Handling select "Reject whole import file" from the drop-down menu.

Selecting this option will mean that where you attempt to Process an Inter-Site purchase order that contains errors, the whole transaction will be rejected

8. Enter an Import Batch. This is the Batch ID that imported sales orders will be created in.
9. Click Save.

For further information please refer to the Nolan Computers Limited User Manuals, which are available to download from www.nolans.co.uk.

1.2 Inter-Site Transfers Batch Setup window



Cards >> Myridas Setup >> Inter Site Xfer Setup >> IST Batch Setup

Use the Inter-Site Transfers Batch Setup window to:

- Set up Batch Number details to be applied to In-Transit stock adjustments

Inter-Site Batch Prefix	IST
Inter-Site Batch Next Number	000000000002

The Inter-Site Transfers Batch Setup window

1.2.1 Setting Up Inter-Site Transfer Batch numbers

To set up Inter-Site Transfer Batch Numbers in the Inter-Site Transfers Batch Setup window:

Stock "transferred" to In-Transit Sites will be assigned to the next sequential Batch ID. If you do not set up details in this window then the first Batch ID will automatically be defaulted to IST000000000001.

1. Enter an Inter-Site Batch Prefix. All Inter-Site Transfer generated adjustments will be assigned to batches beginning with this prefix, for example, IST000000000001.

2. Enter the Inter-Site Batch Next Number. This number will commence the numbered sequencing of the Inter-Site Batches.
3. Click OK.

1.3 Inter-Site Details Maintenance window



Cards >> Myridas Setup >> Inter Site Xfer Setup >> IST Site Setup

Use the Inter-Site Details Maintenance window to:

- Set up In-Transit Sites
- Set up and maintain sites for Inter-Site Transfers

*The Inter-Site
Details
Maintenance
window*

Note that this window is also available as an Extras option through the eEnterprise Site Maintenance, Debtor Maintenance and Creditor Maintenance windows.

1.3.1 Setting Up In-Transit Sites

To set up In-Transit Sites in the Inter-Site Details Maintenance window:

1. Enter a Site ID or select one using the lookup.

If you enter a Site that does not already exist then you will be asked if you want to create the Site. If you click Yes then the Site Maintenance window will be displayed.

2. Mark the In-Transit Site check box. All other fields will automatically voided.

Note that if the Site you have selected is attached to an Internal Debtor or Creditor, or has outstanding sales or purchasing transactions against it, then you will be unable to select it as an It-Transit Site. A warning will be displayed and you should amend your selection accordingly.



3. Click Save.

Deleting In-Transit Sites

To delete an In-Transit click the Delete button. You cannot delete an In-Transit Site with current transactions against it.

Note that you can click Clear at any point to clear your selection from the window.

1.3.2 Setting Up Sites for Inter-Site Transfers

To set up Sites for Inter-Site Transfers in the Inter-Site Details Maintenance window:

1. Enter a Site ID or select one using the lookup.

If you enter a Site that does not already exist then you will be asked if you want to create the Site. If you click Yes then the Site Maintenance window will be displayed.

2. Enter an Internal Creditor ID or select one using the lookup. The Internal Creditor ID is the Site **From** which Items will be transferred when you set up an Inter-Site purchase order.



If you select an Internal Creditor ID that has outstanding purchase orders against it, or it has been assigned as Internal Creditor to another Site, then you will not be able to make this selection and a warning will be displayed accordingly.

If you enter a Creditor ID that does not already exist then you will be asked if you want to create it. If you click Yes then the Creditor Maintenance window will be displayed.

3. Enter an Internal Debtor ID or select one using the lookup. The Internal Debtor ID is the Debtor ID that will be assigned to sales orders when you have entered an Inter-Site Transfer purchase order with this Site as the Site ID.



If you select an Internal Debtor ID that has outstanding sales orders against it, or that has been assigned as Internal Debtor to another Site, then you will not be able to make this selection and a warning will be displayed accordingly.

If you enter a Debtor ID that does not already exist then you will be asked if you want to create it. If you click Yes then the Debtor Maintenance window will be displayed.

4. Enter an In-Transit Site ID or select one using the lookup. You can only select a Site that has been defined as an In-Transit Site.

The In-Transit Site ID is the In-Transit Site that Items will be assigned to when an Inter-Site Transfer invoice is posted for transferring Items **From** the selected Site.

5. Enter the Type ID or select one using the lookup. This is the Type ID that Inter-Site Transfer sales orders will be created with when they are automatically generated when the purchase order is released.

Note that it is recommended that for Inter-Site Transfers you create a new Sales Type ID and Invoice Type ID, for example, ISTORD and ISTINV in order to recognise them as internal documents.

6. Enter a SOP Import ID. This must be an Import Definition ID that you have set up in the Nolan Computers Import Definitions Maintenance window.
7. Enter an In-Transit Account or select one using the lookup.

This will be linked to the sending Site ID.

You must also enter this In-Transit Account as the Accrued Purchases account (see Cards >> Purchasing >> Creditor) for the Internal Creditor that will be transferring Items from this Site.

8. Click Save.

Note that before making any Inter-Site Transfers, you should ensure that the relevant Item Numbers have been assigned to the Internal Creditor ID and the In-Transit Site. You will not be able to create an Inter-Site purchase order if the Item Numbers have not been assigned to these locations.

Deleting Inter-Site Details

To delete Inter-Site details click the Delete button. You cannot delete Inter-Site details where there are current Inter-Site transactions against the Site ID.

Note that you can click Clear at any point to clear your selection from the window.

1.4 Purchase Order Entry - Inter-Site Transfers



Transactions >> Purchasing >> Purch. Order Entry

Use the eEnterprise Purchase Order Entry window to:

- Enter purchase orders

Sending Site (Internal Creditor)

The eEnterprise Purchase Order Entry window

The screenshot shows the 'Purchase Order Entry' window with the following details:

- Type:** Standard
- PD Number:** PO1057
- Date:** 11/03/02
- Creditor ID:** ISTCREDMANCH
- Name:** ist creditor manchester
- Currency ID:** Z-UK

Creditor Description	U of M	Quantity Ordered	Unit Cost	Quantity Canceled	Extended Cost
256 SDRAM	Each	20	£0.00		
256 meg SDRAM	SOUTH	0	£0.00		
		0.00	\$0.00		
		0.00	\$0.00		

Remaining PO Subtotal	£0.00	Subtotal	£0.00
		Trade Discount	£0.00
		Freight	£0.00
		Miscellaneous	£0.00
		Tax	£0.00
		Total	£0.00

At the bottom, the window shows 'PD Status: Released' and 'Revision: 0'.

Receiving Site (Internal Debtor)

The eEnterprise Purchase Order Entry window has been given added functionality by the Inter-Site Transfers module to create purchase orders for Inter-Site Transfers.

Note that you cannot create Inter-Site Transfer purchase orders for Dual Quantity Catchweight Items that are Lot Controlled.

15.4.1 Creating Purchase Orders for Inter-Site Transfers

To create purchase orders for Inter-Site Transfers in the eEnterprise Purchase Order Entry window:

The purchase order should be entered following standard eEnterprise procedure. However several adapted procedures should be followed for Inter-Site Transfers.

1. The Type selected should be Standard. You cannot select the Type Drop-Ship for an Inter-Site Transfer.
2. The Creditor ID entered should be the Internal Creditor ID set against the Site (see Setting Up Sites for Inter-Site Transfers, page 10) **From** which you want to transfer Items.

3. Only Items on the Inventory can be added to an Inter-Site Transfer purchase order. Kit Items cannot be included on an Inter-Site transfer purchase order.
4. The Site ID selected should be the Site that you want to transfer Items **To**.



Note that:

You cannot select an In-Transit Site as the Site ID.

The Site selected (the receiving Site) cannot be the same Site as the Site to which the Internal Creditor ID on the purchase order has been assigned (the sending Site).

The Site selected must have been set up to incorporate Inter-Site Transfer functionality in the Inter-Site Details Maintenance window (see page 9).

When you have entered a Site ID, all other Item lines on the purchase order must have the same Site ID.

5. Click Save to save the purchase order.

Note that if you are viewing an Inter-Site Transfer purchase order that has been released, you can select Inter-Site Sales Orders under Extras to view the corresponding sales order in the eEnterprise Sales Transaction Enquiry Zoom window.



Also note that if you amend a purchase order, where it has been released and a corresponding sales order created, then a warning will be displayed indicating that you also need to amend the corresponding sales order.



If you attempt to amend a purchase order where the corresponding sales order has been transferred to invoice, you will receive a warning that the sales order has already been posted and the stock may not exist In Transit. It is highly recommended that you do not amend Inter-Site purchase orders where the corresponding invoice has been posted.

1.5 Edit Purchase Order Status window - Inter-Site Transfers



Transactions >> Purchasing >> Edit Purchase Orders

Use the eEnterprise Edit Purchase Order Status window to:

- Edit purchase order statuses

*The eEnterprise
Edit Purchase
Order Status
window*

Creditor Item	Quantity Ordered	Quantity Canceled	Status
256 SDRAM	10	0	New

The eEnterprise Edit Purchase Order Status window has been given added functionality by the Inter-Site Transfers module to automatically create Inter-Site sales orders when Inter-Site purchase orders are processed.

Note that the same functionality is achieved by printing the purchase order from the eEnterprise Purchase Order Entry window.

1.5.1 Releasing Purchase Orders for Inter-Site Transfers

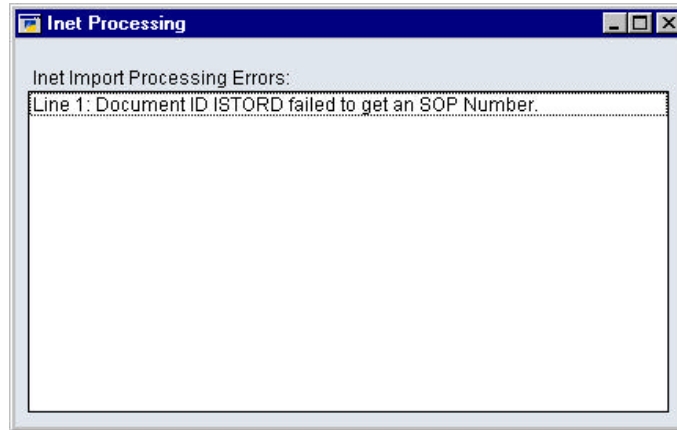
To release purchase orders for Inter-Site Transfers in the eEnterprise Edit Purchase Order Status window:

Purchase order statuses should be edited following standard eEnterprise procedure. However several adapted procedures should be followed for Inter-Site Transfers.

1. If you want to create a corresponding sales order to your Inter-Site purchase order, you should set the Purchase Order Status to Released, then click Process. The purchase order will be processed and the sales order automatically generated.

Also note that any errors will be displayed in the Nolan Computers Inet Processing window. For further details on viewing processing errors please refer to the Nolan Computers Limited User Manuals, which are available to download from www.nolans.co.uk. Errors can also be viewed in the Import File, see Setting Up Import Definitions, page 7.

*The Nolan
Computers Inet
Processing
window*



2. If you amend the status of a line Item on the purchase order, where the sales order has already been created, then a warning will be displayed indicating that you should also amend the corresponding sales order.

Note that if you are viewing an Inter-Site Transfer purchase order that has been released, you can select Inter-Site Sales Orders under Extras to view the corresponding sales order in the eEnterprise Sales Transaction Enquiry Zoom window.

Also note that if you Process a purchase order and the Nolans Inet Processing window displays an error with the order, the purchase order will be set to a status of released but no corresponding sales order will have been created. You should delete the purchase order and resolve the cause of error before re-creating it.

1.6 Sales Transaction Entry - Inter-Site Transfers



Transactions >> Sales >> Sales Trn Entry

Use the eEnterprise Sales Transaction Entry window to:

- Enter a sales order

Sending Site
(Internal Creditor)

The eEnterprise
Sales
Transaction
Entry window

Receiving Site
(Internal Debtor)

The eEnterprise Sales Transaction Entry window has been given added functionality by the Inter-Site Transfers module so that sales orders will be generated automatically when an Inter-Site purchase order is created.

All Items on Inter-Site sales orders will have price, costs and tax set to zero.

Note that Inter-Site sales orders will be automatically assigned to the Batch ID set in the Nolans Import Definitions Maintenance window.

Also note that you can follow standard eEnterprise procedures to generate purchase orders for back-ordered Items by clicking the Purchase button in the Sales Transaction Entry window.

If an Inter-Site sales order contains Lot Controlled Item Numbers, then the Lot Numbers will be automatically assigned to the order, regardless of whether you have selected to auto-assign Lot Numbers in the eEnterprise Sales Order Processing Setup Options window.

1.6.1 Processing Inter-Site Sales Orders

To process Inter-Site sales orders in the eEnterprise Sales Transaction Entry window:

Sales orders should be processed following standard eEnterprise procedure. However, several adapted procedures should be followed for Inter-Site sales orders.

1. All Inter-Site sales orders will be automatically generated when an Inter-Site purchase order is released (see page 14). You cannot enter an Internal Debtor ID into a new sales order. Automatically generated sales order may be amended as detailed in Amending Inter-Site Sales Orders (see below).
2. The Internal Debtor on the sales order will be the Internal Debtor assigned to the Site ID selected in the eEnterprise Purchase Order Entry window.

The displayed Default Site will be the Site to which the Internal Creditor on the purchase order is assigned.

3. Transfer the sales order to an invoice following standard eEnterprise procedure.
4. Process the Invoice Batch following standard eEnterprise procedure in the eEnterprise Sales Batch Entry window. When you have posted the invoice the Item quantity on the invoice will automatically be transferred to the In-Transit Site selected in the Inter-Site Details Maintenance window (see page 9).

Lot and Serial Numbered Items will have the Lot/Serial details created in the In-Transit Site as in the Site from which they are being sent. When Serial Numbered Items are transferred to the In-Transit Site an X will be added to the end of the serial number. This will be removed when the Item is in the eEnterprise Receivings Transaction Entry window.

Note that if you select to back-order some of the sales order quantity, then more than one invoice will be produced from the sales order. When you are receiving the invoice in the eEnterprise Receivings Transaction Entry window you can view and select available In-Transit records using the Myridas In-Transit Receipts window.

Note that you can select Inter-Site Purch Orders under Extras to view the corresponding purchase order in the eEnterprise Purchase Order Enquiry Zoom window.

1.6.2 Amending Inter-Site Sales Orders

To amend Inter-Site sales orders in the eEnterprise Sales Transaction Entry window:

Sales order amendments should be performed following standard eEnterprise procedure. However, several adapted procedures should be followed for Inter-Site sales orders.



1. If you amend an Inter-Site sales order, a warning will be displayed that you should also amend the corresponding purchase order. The purchase order will not be amended automatically.
2. If you add line Items to an existing Inter-Site sales order then the same warning will be displayed. However, Kit Items and Non-Inventoried Items cannot be added to the sales order.



3. You can delete an Inter-Site sales order using the Delete button. A warning will be displayed that you should also delete the corresponding purchase order.

Note that if you have already cancelled the purchase order then this warning will not be displayed.

Also note that you cannot amend an Inter-Site **purchase orders** once the sales order has been transferred to an invoice.

1.7 Receivings Transaction Entry - Inter Site Transfers



Transaction >> Purchasing >> Receivings Trn Entry

Use the Receivings Transaction Entry window to:

- Receive a Shipment/Invoice

Sending Site
(Internal Creditor)

The eEnterprise
Receivings
Transaction
Entry window

PO Number	U of M	Site ID	Creditor Item	Quantity Ordered	Qty Shipped	Unit Cost	Extended Cost	
PO1060			256 SDRAM		10		£247.50	
	Each	SOUTH		10	0		£2,475.00	
			256 meg SDRAM		10		0	
					0.00		\$0.00	
					0.00		\$0.00	
					0.00		0.00	
1099 Amount							£0.00	
Payment Terms								
Subtotal								£2,475.00
Trade Discount								£0.00
Freight								£0.00
Miscellaneous								£0.00
Tax								£0.00
Total								£2,475.00

Receiving Site
(Internal Debtor)

The eEnterprise Receivings Transaction Entry window has been given added functionality by the Inter-Site Transfers module so that Inter-Site Transfers can be received.

Note that the Extended Cost will be calculated by multiplying the Unit Costs by the Quantity Shipped (and where appropriate the Unit of Measure value).

1.7.1 Receiving Inter-Site Sales Orders

To receive Inter-Site orders in the eEnterprise Receivings Transaction Entry window:

Inter-Site receivings transactions should be processed following standard eEnterprise procedure. However, several adapted procedures should be followed for Inter-Site sales orders.

1. The total amount received in the transaction cannot be greater than the quantity currently available in the In-Transit Site/Purchase Order combination. If you enter a quantity greater than that available then a warning message will



be displayed and the quantity will be defaulted to the greatest available quantity.

Note that the Site ID and Unit of Measure cannot be amended once you have selected a Creditor Item.

- The sales order may have been split into more than one invoice. This would lead to more than one In-Transit Receipt record. When you enter the Creditor Item, if there is more than one In-Transit Receipt record held against the selected purchase order, then the In-Transit Receipts window will be displayed when you tab off the Quantity Shipped field.

The In-Transit Receipts window

PO Number	Original Quantity	Quantity Left On Receipt
PO1061	5	5
PO1061	5	5

Click Select to select the In-Transit Receipt line to enter into the receivings transaction. The quantity left on each In-Transit receipt will be displayed. You cannot enter more than this quantity on each receipt line.

Note that more than one line can be entered into the receivings transaction, so that all invoiced lines can be entered into the same receivings transaction.

Also note that if you are receiving Lot/Serial Numbered Items you will need to enter details through the Lot Number Entry or Serial Number Entry windows.

The Quantity field will display the quantity in this Lot Number that is left to allocate.

2. Click Insert to add the Lot Number to the Selected scrolling window. The full quantity assigned to the Lot Number (or the Remaining To Select quantity if this is less than the quantity left in the selected Lot Number) will be transferred to the Quantity Selected scrolling window.

Note that if you do not want to receive the full quantity against a specified Lot Number then enter the quantity you require into the Quantity field then Insert the Lot Number as per step 2. However, the Quantity Selected must equal the Item's Extended Quantity before you can move to the next line Item in the Receiving Transaction Entry window or the Receiving Item Detail Entry window.

You cannot Insert a quantity that is greater than the Remaining To Select Quantity.

3. Continue Inserting Lot Numbers for the Item as required.

If you want to remove a Lot Number from the Lot Numbers Selected scrolling window select it then click Remove. You can remove all Lot Numbers by clicking Remove All.

4. Choose OK to return to the Receiving Transaction Entry window.



Note that if you have entered a total quantity that is less than the Remaining To Select quantity, a warning will be displayed when the window closes and you will be unable to complete the receiving transaction.

1.9 Serial Number Select window



Transactions >> Purchasing >> Receivings Trn Entry >> Qty Shipped Expansion button

Use the Serial Number Select window to:

- Enter receivings details of Serial Numbered Inter-Site Transfers

The Serial Number Select window

Creditor Item	16Ram
Creditor Description	16 Ram Processor
Site ID	SOUTH

Serial Numbers For Receipt	Serial Numbers Selected
0000000001115	0000000001114
0000000001117	0000000001116
0000000001118	
0000000001119	
0000000001120	
0000000001121	

Extended Quantity	8
Serial Numbers Selected	2
Remaining To Select	6

When performing Inter-Site Transfers on Serial Numbered Items, the Serial Numbers may not be greater than nineteen characters long. When Serial Numbered Items are In-Transit, an X will be affixed to the end of the Serial Number to denote that they are In-Transit.

Note that the window will display either Creditor Item or Item Number, depending on the Options selected in Receivings Transaction Entry window.

Also note that this functionality is also available through the eEnterprise Receivings Item Detail Entry window.

1.9.1 Entering Receivings Details for Serial Tracked Inter-Site Transfers

To enter receivings details for Serial Tracked Inter-Site Transfers in the Serial Number Select window:

The Serial Number Select window will be displayed automatically when you tab off the Qty Shipped field in the Receivings Transaction Entry window, or when you click the Qty Shipped Expansion button (where you are entering a receipt for Serial Tracked Items). Available Serial Numbers for the selected receiving line will be displayed in the Serial Numbers For Receipt scrolling window.

Note that new Serial Numbers cannot be selected for Inter-Site Transfers, you must receive the displayed Serial Numbers that the Items are tracked by.

1. Click on a Serial Number in the Serial Numbers For Receipt scrolling window

Click Insert to add the Serial Number to the Serial Number Selected scrolling window.

Note that the Serial Numbers Selected should equal the Extended Quantity before you can move to the next line Item in the Receiving Transaction Entry window or the Receiving Item Detail Entry window.

2. Continue Inserting Serial Numbers for the Item as required.

If you want to remove a Serial Number from the Serial Numbers Selected scrolling window select it then click Remove. You can remove all Serial Numbers by clicking Remove All.

3. Choose OK to return to the Receiving Transaction Entry window.



Note that if the total quantities of the Serial Numbers Selected is less than the Remaining To Select quantity, a warning will be displayed when the window closes and you will be unable to complete the receiving transaction.

1.10 Posting Inter-Site Transfer Receipts

Receipts for Inter-Site Transfers can be posted as Batches through the eEnterprise Purchase Series Posting window or by clicking the Post button in the Receiving Transaction Entry window.

Posting a receipt will transfer the received Items from the In-Transit Site to the Internal Debtor Site.

Note that when you post an In-Transit receipt the record of the transaction should be returned to zero in the In-Transit Account (see Setting Up Sites for Inter-Site Transfers and eEnterprise Help for further details).

Appendix A



Modified eEnterprise Behaviour

1. During sales transaction entry, the salesperson and territory IDs assigned to the document are those assigned to the ship to address. If these IDs have not been set up for the ship to address, the salesperson and territory IDs assigned to the Debtor will be used as with standard eEnterprise (Advanced Distribution).
2. The SOP Blank Picking Ticket Form (printing picking tickets) is a graphical report (Advanced Distribution).
3. In the Lot Attribute Entry window, where an Item Number has minimum shelf life settings, if you enter date attributes that are **less** than the date resulting from adding the minimum shelf life settings (see the Set Minimum Shelf Life window) to the current date then a warning will be displayed (Advanced Distribution).

Appendix B

Access to Myridas Windows

1. Inter-Site Transfers

Window Name	 Menu Access	 Other Access
Inter-Site Details Maintenance	Cards >> Myridas Setup >> Inter Site Xfer Setup >> IST Site Setup	Site Maintenance >> Extras >> Inter-Site Setup Debtor Maintenance >> Extras >> Inter-Site Setup Creditor Maintenance >> Extras >> Inter-Site Setup
Inter-Site Transfers Batch Setup	Cards >> Myridas Setup >> Inter Site Xfer Setup >> IST Batch Setup	
In-Transit Receipts	Transaction >> Purchasing >> Receiving Trn Entry >> tab off Qty Shipped field (when there is more than one In-Transit receipt for the line Item)	
Lot Number Select	Transactions >> Purchasing >> Receiving Trn Entry >> Qty Shipped Expansion button (where the Item is Lot Controlled)	
Serial Number Select	Transactions >> Purchasing >> Receiving Trn Entry >> Qty Shipped Expansion button (where the Item is Serial Tracked)	

Appendix C

Alternate eEnterprise Windows

Some eEnterprise windows have been modified to incorporate Myridas behaviour:

eEnterprise Window Name	Series	Myridas Module	Modification
Internet Information	Company	Advanced Distribution	New option to <i>Mail Spec</i> – link to Outlook to create an e-mail containing item specifications
Items	Inventory	Advanced Distribution	<p>New Quantity On Hand, Quantity Available and Quantity On Order fields</p> <p>New Avail To Promise button – if user has ATP access will display the ATP window</p> <p>New Qty's by Site button will display the Quantity by Site Lookup window</p> <p>New Unit Selection field – user must have access to Unit of Measure Management module to access functionality</p>
Items	Inventory	Item Life Cycle	<p>New Status Code field</p> <p>This modification will only be available if the Advanced Distribution module is also installed</p>
Items	Inventory	Unit of Measure Management	<p>Will display split pack items in the Split Pack format</p> <p>Unit Selection field allows you to select a display Unit of Measure</p> <p>This modification will only be available if the Advanced Distribution module is also installed</p>
Item Transaction	Inventory	Advanced	New Document Date Range field to make selections based upon a

Enquiry		Distribution	specified date range
Print Sales Documents	Sales	Advanced Distribution	Option to reprint picking lists and despatch notes for documents controlled by delivery logistics Option to Include Picking Instructions
Print Sales Documents	Sales	Returns Management	Option to print and reprint collection notes from returns documents controlled by collection statuses
Sales Document Print Options	Sales	Advanced Distribution	Option to reprint picking lists and despatch notes for documents controlled by delivery logistics Option to Include Picking Instructions
Sales Document Print Options	Sales	Returns Management	Option to print and reprint collection notes from returns documents controlled by collection statuses
Sales Lot Number Entry	Sales	Advanced Distribution	New lot attribute fields
Sales Transaction Entry	Sales	Advanced Distribution	<ol style="list-style-type: none"> 1. New buttons used to confirm pick, despatch and proof of delivery for documents controlled by delivery logistics 2. New Ship to Address field 3. New button allows the simultaneous selection of a debtor and ship-to address 4. Document status displayed for documents controlled by delivery logistics 5. New button used to search sales order documents
Sales Transaction Entry	Sales	Returns Management	New buttons to advance status of controlled returns documents When entering a Base On Invoice controlled Return document an extra Base On Invoice field allows to select an Invoice Number.

			Clicking the Item Number lookup displays the Base Return On Invoice - Item Selection window
Inventory Activity Reports	Inventory	Unit of Measure Management	Runs versions of reports which show split pack items in split pack format

Appendix D

Modified Myridas Windows with additional modules

Some Myridas windows will have additional functionality when used in conjunction with other Myridas modules:

Myridas Window Name	Module	Additional Myridas Module	Modification
Item Stock Card window	Advanced Distribution	Catchweights	Catchweight Unit of Measure Schedules assigned to an item will be displayed in the drop-down Units of Measure list
Item Stock Card window	Advanced Distribution	Unit of Measure Management	Will display Split Pack items in the Split Pack format
Available to Promise window	Available to Promise	Catchweights	Catchweight Unit of Measure Schedules assigned to an item will be displayed in the drop-down Units of Measure list
Available to Promise window	Available to Promise	Unit of Measure Management	Will display Split Pack items in the Split Pack format
Template Select window	Template Selling	Catchweights	Clicking on a Catchweight item in the Items scrolling window will display Catchweight Units of Measure and quantities in the Item History scrolling window
Order History window	Template Selling	Catchweights	Clicking the Show button will display Catchweight Units of Measure and quantities that have been entered for the listed orders
Documents Not Assigned To Loads window	Load Planning	Returns Management	Will display and allow processing of returns documents as "Collections". Also displays the collection status of returns documents
Documents Not Assigned Loads window	Load Planning	Returns Management	Will display and allow processing of returns documents as "Collections". Also displays

			the collection status of returns documents
Base Return On Invoice - Item Selection window	Returns Management	Catchweights	Opening this window when a catchweight item is selected will also display the Base Return On Invoice - Item Selection Catchweight Details window

Appendix E

Myridas Reports

Myridas provides multiple reports to increase information visibility.

Report Name	Module	Functionality
Sales Transaction Templates report	Template Selling	Select a range of templates in the Template Report window and print report Individual templates can be reported on through the Template Maintenance window
Template Copy Audit report	Template Selling	Prints details of processing performed through the Template Copy window.
Document Search report	Advanced Distribution	Prints report based on criteria selected in the Sales Order Document Search window
Automatic Delivery Suggestion report	Advanced Distribution	Prints previews and audits based on selections made in the Automatic Delivery Suggestion window
Item Transaction Inquiry report	Advanced Distribution	The eEnterprise Item Transaction Enquiry report is enhanced to also provide for the selection of document date ranges
Scheduled Calls Report by <i>selection</i>	Call Scheduling	Prints report containing details of calculated, scheduled and forwarded calls selected for the debtor, date or call schedule ID range selected in the Supervisor Enquiry and Forecast window
Call Schedule History Report by <i>selection</i>	Call Scheduling	Prints report based containing details of all calls within the range selected in the Historical Enquiry window
Call Schedule Import Errors Report	Call Scheduling	Prints report displaying any errors that have occurred during importing a flatfile through the Call Schedule Import window
Load Schedule report	Load Planning	Prints out load schedules (or documents not yet assigned to load schedules) based on the range selected in the Load Scheduling Prints window

Bin Sequenced Pick List	Advanced Picking	Prints picking lists in bin sequenced order, based on selections made in the Prints Sales Documents window and/or the Sales Document Print Options window
Bulk Pick List	Advanced Picking	Prints a bulk pick list based on selection made in the Bulk Picking Print window
Unconfirmed Catchweight report	Catchweights	Prints details of catchweight invoices where lines have not had an actual weight entered against them, based on the range selection made in the Unconfirmed Catchweight Report window
Copy Errors report	Item Manager	Prints all errors encountered when preparing to copy items
Flatfile Preview report	Item Manager	Prints a preview of items selected to be copied from a flatfile

Note that multiple reports have been enhanced for the Unit of Measure Management module. See Unit of Measure Management for further details.

Index

- A**
- Amending
 - inter-site sales orders..... 18
- C**
- Creating
 - purchase orders for inter-site transfers
 - 12
- D**
- Deleting
 - inter-site transfer details..... 11
- E**
- Edit Purchase Order Status window
 - inter-site transfers..... 14
 - Entering
 - receiving details for lot controlled
 - inter-site transfers 21
 - receiving details for serial tracked
 - inter-site transfers 23
- I**
- Import Definitions Maintenance window
 - 7
 - Internal Creditors..... 5
 - Internal Debtors..... 5
 - Inter-Site Details Maintenance window 9
 - Inter-Site Transfer Cycle 6
 - Inter-Site Transfers
 - amending sales orders 18
 - creating purchase orders..... 12
 - processing sales orders..... 17
 - receiving lot controlled items..... 21
 - receiving sales orders 19
 - receiving serial tracked items..... 23
 - releasing purchase orders 14
 - setting up..... 10
 - Inter-Site Transfers..... 5
 - Inter-Site Transfers Batch Setup window
 - 8
 - In-Transit Receipts window 20
 - In-Transit Sites..... 5
- L**
- Lot Number Select window 21
- N**
- Nolans SOP Import 5
- P**
- Posting
 - inter-site transfer receipts 24
 - Processing
 - inter-site sales orders 17
 - Purchase Order Entry
 - inter-site transfers 12
- R**
- Receiving
 - inter-site sales orders 19
 - Receiving Transaction Entry
 - inter-site transfers 19
 - Releasing
 - purchase orders for inter-site transfers
 - 14
- S**
- Sales Transaction Entry
 - inter-site transfers 16
 - Serial Number Select window 23
 - Setting Up
 - import definitions 7
 - inter-site transfer batch numbers 8
 - in-transit sites 9
 - sites for inter-site transfers 10
- T**
- Third Party Integration..... 5